Program Information Form

***Please fill in the following required information about your program, along with any optional items you want to include.***

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| **REQUIRED PAGE SECTIONS** | **PROGRAM INFORMATION** |
| **Institution Name** |  |
| Program Name |  |
| Program Type | Choose a program type from the dropdown menu. |
|
| Program Description  Up to 200 words introducing the program and anything unique to studying it at RHEC. |  |
| Subject Area(s) | Arts & Humanities  Business & Leadership  Education  Engineering & Technology  Government & Public Affairs  Health & Human Services  Miscellaneous  Social Sciences |
| Program Format | Choose a program format from the dropdown menu. |

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| **OPTIONAL PAGE SECTIONS** | **PROGRAM INFORMATION** |
| Specific Degree/Certificate Name  *e.g., Bachelor of Arts, Master of Science, etc.* |  |
| Class Times  Frequency/schedule of classes. Be as specific as possible, e.g. “Video conferences Tuesday/ Thursday evenings.” |  |
| Average Time to Complete  Estimate of how long it generally takes to complete the program through RHEC. |  |
| Career Paths  Bullet list of 2-8 career paths that a graduate of the program might consider. |  |
| Credit Hours  Number of credit hours it takes to fulfill program requirements (use a range if needed, e.g., 31-36 credit hours). |  |
| Link to Course Information/Course List  URL of page on your site listing required courses. |  |
| Curriculum Description  Up to 100 words summarizing what you’ll learn, the general focus of the curriculum and courses, and any prerequisites or requirements. |  |
| Student Support Resources  *Bullet list of 2-5 resources that students enrolled in the program will have access to at your institution, e.g., career services, library databases, writing center, tutoring, financial aid counseling. Include URLs if applicable.* |  |
| How to Apply  *Up to 100 words summarizing what next steps prospective students should take to apply.* |  |
| Apply Now Link  *If you want an “Apply Now” button to appear, provide the URL here.* |  |
| Link to Program Details  *URL for a page on your site with more information about the program.* |  |
| Contact Person  *Name, email address, and phone number for a primary contact who can talk to prospective students about the program.* |  |
| Cost Information  *Any info and/or links to tuition or other costs for this program.* |  |
| Financial Aid  *Financial aid information for this program. Include links for financing options, scholarships, grants, etc. if applicable.* |  |