Program Information Form

***Please fill in the following required information about your program, along with any optional items you want to include.***

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| **REQUIRED PAGE SECTIONS** | **PROGRAM INFORMATION** |
| **Institution Name** |  |
| Program Name |  |
| Program Type | Choose a program type from the dropdown menu. |
|
| Program DescriptionUp to 200 words introducing the program and anything unique to studying it at RHEC. |  |
| Subject Area(s) | Arts & Humanities [ ] Business & Leadership [ ] Education [ ] Engineering & Technology [ ] Government & Public Affairs [ ] Health & Human Services [ ] Miscellaneous [ ] Social Sciences [ ]  |
| Program Format | Choose a program format from the dropdown menu. |

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| **OPTIONAL PAGE SECTIONS** | **PROGRAM INFORMATION** |
| Specific Degree/Certificate Name*e.g., Bachelor of Arts, Master of Science, etc.* |  |
| Class TimesFrequency/schedule of classes. Be as specific as possible, e.g. “Video conferences Tuesday/Thursday evenings.” |  |
| Average Time to CompleteEstimate of how long it generally takes to complete the program through RHEC. |  |
| Career PathsBullet list of 2-8 career paths that a graduate of the program might consider. |  |
| Credit HoursNumber of credit hours it takes to fulfill program requirements (use a range if needed, e.g., 31-36 credit hours). |  |
| Link to Course Information/Course ListURL of page on your site listing required courses. |  |
| Curriculum DescriptionUp to 100 words summarizing what you’ll learn, the general focus of the curriculum and courses, and any prerequisites or requirements. |  |
| Student Support Resources*Bullet list of 2-5 resources that students enrolled in the program will have access to at your institution, e.g., career services, library databases, writing center, tutoring, financial aid counseling. Include URLs if applicable.* |  |
| How to Apply*Up to 100 words summarizing what next steps prospective students should take to apply.* |  |
| Apply Now Link*If you want an “Apply Now” button to appear, provide the URL here.* |  |
| Link to Program Details*URL for a page on your site with more information about the program.* |  |
| Contact Person*Name, email address, and phone number for a primary contact who can talk to prospective students about the program.* |  |
| Cost Information*Any info and/or links to tuition or other costs for this program.* |  |
| Financial Aid*Financial aid information for this program. Include links for financing options, scholarships, grants, etc. if applicable.* |  |